

**Subject: 10-19 LACCoD Meeting - ASI Monthly Report for the Board Meetings  
held on September 19, 2016**

Item # 4 The September Superior Service Award, was given to Charles Bunger a driver and Road Supervisor, of MV Transportation for the West Central Region of Access.

Item # 6 Chaplin Dov Cohen from the Community Advisory Committee (CAC) announced that his term as Chair was expiring and the elections were taking place, this month instead of August, and that we should expect someone new next month. He again thanked the Board for their continued interest and support of the CAC's work. Linda Evans, Chair of the Transportation Professionals Advisory Committee (TPAC) spoke about the two topics that were discussed in her Committee, which were the 'Where's My Ride' App, that will be beginning soon. She also indicated that Committee also was very enthusiastic about moving the Eligibility Center to the City of Commerce.

Item # 7 There were two Public Comments, both were concerning Taxi Drivers who helped passengers with their Seat Belts. On many occasions, drivers' breath smelled of alcoholic beverages. Another, issue that was brought up last month was that riders who brought pets in pet carriers were constantly being put in the trunks of taxis, but when riders spoke up an arrangement was made to let rider hold the carrier on their lap or next to them when there is room.

Item # 8 The Consent Calendar had six items on it this month, all of the items were passed, with the exception of Item E, which was tabled for further clarification at a later date. Here is a list of the items: a) Consideration to Reappoint Transportation Professionals Advisory Committee (TPAC) Members, b) Consideration to Approve Telephone Interpreting Services Contract, c) Consideration to Approve Extension of Term and Increase of Funds – Agency Telephone System Maintenance Contract, d) Consideration to Award Contract for Passenger Opinion Survey Services, e) Consideration to Approve Agency Severance Policy, and f) Consideration to Assign Intelenex Contract to EMTEC for Enterprise Resource Services.

Item # 9 Four Board Members who are; Board Chair Nalini Ahuja, Immediate Past Chair Doran Barnes, Treasurer Kim Turner and Rider and Secretary Theresa DeVera, make up an Ad-hoc Executive Director Search Committee. The Committee, was created during the August Board Meeting after the Executive Directors' position, was vacated in July. Here is a list of tasks that the Ad-hoc Committee needs to undertake as recommended by the Boards' legal counsel: a) Define position and desired attributes b) Recommend a procurement process for an Executive Search Firm c) Develop and recommend recruitment strategy d) Upon approval of a search firm, launch recruitment (advertise, post, etc.) e) Determine or recommend candidate screening and selection process f) Determine interview panel members and conduct in-person interviews with candidates g) Evaluate and select candidates for interview h) Conduct background and reference checks i) Recommend candidate or candidates to the Board for consideration j) Recommend terms of employment. The Board made a motion to create the Ad-Hoc Committee for the purposes of filling the open position of Executive Director of Access

Services within the time frame of six months, and to amend the motion later on if additional time is needed.

Item # 10 Mr. Steve Chang presented this informational item concerning the ADA Paratransit Eligibility. He indicated that a consulting firm had been hired to help answer the following questions concerning the Eligibility process: 1) Is the current process ADA compliant? 2) Are the decisions being made correctly, and appropriately? 3) How is the transportation process working? 4) Are the system costs appropriate? and 5) What changes should be made to improve the process? He indicated that the move from Central LA to the City of Commerce and the beginning of Eligibility services will be July 2017. Since this was an informational item only, Director DeVara asked that a further discussion of Eligibility be placed on a future agenda.

Item # 11 Mr. Hector Rodríguez gave us an overview of new accounting principles that he is now using for the Agency.

Item # 12 This item is just a discussion of upcoming meetings: October 26<sup>th</sup> at Metro, November 28<sup>th</sup> – Annual Membership Meeting at the California Endowment Center and December 12<sup>th</sup> at Metro.

Item # 13 Interim Executive Director, Andre' Colaiace reported on the APTA (American Public Transportation Association) Annual Meeting that was held at the Marriot Hotel in Downtown LA and informed us that Director Doran Barnes was elected Chairman of APTA. He also informed the Board that had attended all of the Access' Committees and the City and County Commissions on Disabilities and thanked everyone for all of the good work that everyone is doing for people with disabilities. He closed his comments by informing us that F. Scott Jewell had graduated from APTA's Leadership Program.